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# EDUCATION

**W. P. Carey School of Business, Arizona State University, Tempe, AZ**  December 2022

Bachelor of Arts, Business Administration

* Awards: Pathways for the Future Scholarship
* GPA: 3.47

**Community College of the Air Force** January 2019

Associates Degree, Avionics Systems Technology

**Professional Military Education**

Senior Enlisted Joint Professional Military Education (SEJPME) Level I January 2019

Airman Leadership School February 2016

# PROFESSIONAL EXPERIENCE

**United States Air Force** January 2011– October 2020

Advanced Avionics Systems Technician, Edwards AFB, CA/Davis-Monthan AFB, AZ/Osan AB, Korea

* Supervised and led 6-member team by assigning tasks, ensured compliance with standard 8hr fix rates
* Verified and performed supervisory inspections on grounding condition tasks prior to clearing aircraft for take-offs
* Performed proper documentation of all aircraft maintenance actions utilizing Autonomic Logistics Information Systems (ALIS)
* Executed flawless communication coordination to correct aircraft recovery with ground personnel and pilot
* Provided maintenance level support to F-35 Joint Program Office correcting technical data deficiencies and shortfalls
* Trained and mentored new airman on fundamentals of flight line maintenance and communication, navigation, and flight control systems repairs.
* Proficient with aircraft system schematics and advanced wiring
* Performed 162 preflight operational system checks culminating in the generation of over 180 Intelligence, Surveillance and Reconnaissance missions
* Team member designated in repairing grounding condition of Electronic Warfare system resulted in successful acquisition of RADAR imaging and surveillance

**Communications Security (COMSEC) Responsibility Officer**, Edwards AFB, CA April 2018 – October 2020

* Trained 15 personnel on proper classified material handling and destruction, and garnered 93% compliance in annual Wing Inspection
* Managed COMSEC program that ensured crypto keys were current and routinely loaded into six aircraft for any required mission while properly documenting the monthly acquisition and deletion of crypto keys
* Trained and assisted sister COMSEC accounts in proficiency of safeguarding and handling procedures resulting in a streamlined program uniformed throughout the unit

# LEADERSHIP EXPERIENCE

**F-35A Avionics Expeditor**, Edwards AFB, CA July 2019 – October 2019

* Developed scheduled plans and executed plan of action to complete diagnostic repairs and perform thorough functional checks prior to aircraft launch schedule

**Front Line Supervisor** February 2014 – October 2020

* Supervised and evaluated airmen through professional job performance levels
* Mentored airmen in personal and educational goals, sought to enhance well rounded personal character development

# SKILLS & ACTIVITIES

**Technical Skills:** MS Office Suite, troubleshooting, wire maintenance, schematics, project management, workflow development