

Kaelin D. Ruth, NREMT

6272 Franklin Hawk, El Paso, TX 79912 (915)-500-8357 kfamous13@gmail.com

Education

Bachelor of Science - Human Biology, Brigham Young University- Idaho – Graduation Dec. 2020

Relevant classes completed: Advanced Writing and Research, Engineering Graphics, and Physiology

Certified EMT - Completed Feb. 2021

Experience

Emergency Medical Technician – Elite Medical Transport, El Paso, TX – Oct. 2021- Current

Responsible for transporting patients from an Afghan refugee camp to the hospital. Other responsibilities included making sure the ambulance was clean and stocked.

Dental Assistant – Smile Luv Dental, El Paso, TX – August 2021 – September 2021

Responsible for assisting the dentist in procedures and cleanings, taking x-rays, sterilizing instruments, and keeping the office clean and tidy.

Internship – Dr. Goodwill, DDS., Napa, CA – Summer 2020

Due to Covid watched dental procedures via Zoom, then discussed with doctor. Also handled insurance billing.

Executive Recruiter - Gary Barton & Associates, Houston, TX 2017-2018 (Summers)

Responsible for making calls remotely from Rexburg, Idaho for various companies to find qualified potential employees and/or locate individuals who meet specific job requirements.

Construction Supervisor - Millennium Homes, El Paso, TX 2011-2013, 2016 (Summers)

Responsible for managing new home job sites; including but not limited to, ensuring that subcontractors are on site per schedule, keeping the job site tidy and orderly, storing and caring for tools and supplies, and job site security.

Clerical/Janitorial - Millennium Homes, El Paso, TX After school/weekends 2009-2010

Responsible for maintaining Millennium Homes Offices; including but not limited to filing, billing, dusting, vacuuming, mopping, cleaning appliances and restrooms, and watering plants.

Additional Skills

- Proficient in Microsoft Word, PowerPoint, Adobe Photo programs, and SolidWorks.
- Familiar with Microsoft Access and Excel.
- Excellent communication skills, comfortable speaking in front of large groups.

Accomplishments / Volunteer Work

- Achieved the rank of Eagle Scout, June 2012
- Full-time church service mission, 2013-2015
- BSA leader
- Keystone Heritage Park and the El Paso Botanical Garden

Interests

- Spending time with my wife, Ada and baby girl, Saylor.
- Hobbies include fishing, hunting, wakeboarding, snowboarding, camping and backpacking, fitness, weightlifting and rugby.